

SUBJECT	Minutes of Tender Clarification Meeting
TITLE	TNPA/2026/07/0002/114616/RFQ- FOR THE PROVISION OF CONCRETE REPAIRS INSIDE DRYDOCK IN THE PORT OF DURBAN FOR A PERIOD OF SIX (6) MONTHS
MEETING NO.	001
VENUE	223 Maydon Road, Maydon Wharf, Durban
DATE	26 August 2026 @ 10:00
ATTENDEES	Lwanda Mdontswa Kholeka Mazibuko Anovuyo Majubana Nokusa Mkhwanazi Jenelle Reddy Saneliswa Mabaso Nkosingiphile Majola Khethukuthula Ndawonde
APOLOGIES	None
ADDITIONAL DISTRIBUTION	None

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
1.	OPENING		
1.1	Welcome & Introductions	Lwanda	
1.2	Evacuation & Safety Topic presented	Nkosingiphile	
2.	COMMERCIAL		
2.1	Communications: attendance register should be completed, and writing should be legible especially the email address as all information would be relayed on it. All attendees have familiarized themselves with the RFQ document as well as the scope of work. The closing date for clarifications is on the 02 September 2026 at 16:00 Only Bids that are submitted via E-Tender portal will be accepted	Lwanda	
2.2	Eligibility Criteria: Tenders will only be accepted if: Stage One - Eligibility with regards to Test for Administrative and substantive Responsiveness Stage Two – Eligibility with regards to attendance at the clarification meeting Stage Three – CIDB Registration 2CE or higher class of construction work The tenderer is required to submit all documents as stated in C.2.23 of the tender data. - Bidders were informed to submit B-BBEE certificates or Sworn Affidavits in order to be allocated points and all other evidence required for specific goals. Failure to do so will amount to a score of "0" when it comes to preference points.	Lwanda	

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	- Bidders were also encouraged to submit their offers on time to avoid last-minute challenges, preferably the day before closing date. - Bidders were informed of the secondary clauses being utilised for this tender. - Bidders were informed that the completion date for the whole of the works is six (6) months not eight (8) months.		
2.3	Tender Closing date and time is 09 September 2026 by 14:00 via the old Transnet e-Tender Submission Portal.	Note	
2.4	Tender Validity: the validity period of bids is 12 weeks from the closing date.		
2.5	The 80/20 preference system for requirements and the following specific goals will apply for this project: - B-BBEE status level of contributor 1 or 2 - 30% Black women owned entities - EME or QSE 51% Black owned entities - Non-Compliant and/or B-BBEE Level 3-8 contributors - 0 points (*All BBBEE Certificates will be authenticated with the verifying Agencies) The 80/20 preference point system was explained to bidders. All evidence and supporting documentation required was outlined for appropriate scoring.		
3.	WORKS INFORMATION		
	A project outline and scope presented by Project Manager. The Project Manager explained in detail the nature of the project scope and its deliverables. Should bidders have further clarification on the scope and pricing, they need to forward an email and highlight the nature of their query, the project managers will then look at the query and respond to the Procurement office who will then communicate with bidders accordingly within the timeframe allocated. The following needs to be noted with regards to Works Information: - Transnet has made allowances in terms of time to ensure that the service provider has adequate time for casting concrete and ensuring that it is properly vibrated to eliminate air voids. - The dry dock will remain in use while the repairs are being completed. - Transnet will pay according to the Bill of Quantities. If the service provider identifies any defects that are not included in the Bill of Quantities, they will not be required to repair those defects. - Transnet has made provision for Preliminaries and General items in the Bill of Quantities. - The service provider must ensure that a Safety Officer registered with SACPCMP is always visibly present on site	Nokusa	

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4.	QUESTIONS AND ANSWERS		
	Q: Is a COC required for the electrical works: A: For all electrical work we require a COC to be produced. Q: Does the 25-30 MPa concrete mixture refer to normal PPC concrete or micro-concrete: A: It refers to normal concrete.		
5.	CLOSING		
	The meeting closed at 10:30 and certificates of attendance were signed off.	Lwanda	

Compiled By:



Lwanda Mdongswa (Procurement Officer)
Transnet National Ports Authority

Reviewed By:



Nokusa Mkhwanazi (Project Manager)
Transnet National Ports Authority